## Potomac Area Technology And Computer Society, Inc. **Board of Directors Meeting Minutes**

Meeting Date: 16 October 2023

Location: On-line (Zoom)

Starting Time: 19:03

## In Attendance:

- xPaul Howard, PresidentxNick Wenri, 1<sup>st</sup> VPxMel Mikosinski, 2<sup>nd</sup> VxJim Rhodes, SecretaryxRoger Fujii, TreasurerxBill Walsh, DirectorxMike Emery, Director□Leti Labell, Director□Mel Sachs, DirectorxGeoffrey Goodrum, DirectorxHenry Winokur, Dir/EditorxFrank Fota, Guest
  - - x Mel Mikosinski, 2<sup>nd</sup> VP

- x Denotes Present Denotes Absent

## Reports Received (attached):

- 1. September 2023 BOD Meeting Minutes (Jim Rhodes)
- 2. October 2023 Treasurer Report (Roger Fujii)
- October 2023 Membership Report (Mel Mikosinski)

## Significant Discussion/Actions:

- President's Remarks: (Included at top of Meeting Agenda.) Paul Howard introduced new member Frank Fota, who provided background on his technical experiences and interests.
- Secretary Comments: (No comments or corrections required to September Minutes.) Extended pre-meeting discussion was held on Zoom transcription features/abilities. Recorded meeting with Zoom's AI Management Summary turned on. Summary forwarded to board members by Paul's email of 16 October 2023. AI changed order of meeting discussions and included incorrect assumptions/errors.
- Treasurer's Report: Roger Fujji's only comment on his report was that Leti Labell's Anniversary Luncheon reimbursement hasn't been paid yet and may require adjustment to the report when done. (Discussion on the budget deferred to New Business.)
- *Membership Report:* Mel Mikosinski screen-shared his membership report and discussed its content for the benefit of new member/guest Frank Fota. Most significantly Mel pointed out the number of members who don't attend meetings but request the printed newsletter. He also discussed anomalies in dues renewal payments affecting their use in club budgeting process. As chairman of the election committee Mel reported that so far 55% of the membership voted.
- Newsletter Editor's Report: Henry Winokur stated the next newsletter will be out November 3rd -ish.
- New Business / Updates: Future programs were discussed. No progress on Google Calendar. Several videos of club presentations are now openly available on the website. Bill Walsh reported he is current on editing of all presentation videos. Paul noted he is setting up an additional procedure for issuing last-minute guest passes for Zoom presentations. Paul announced that Leti Labell was having knee surgery and would be out for the next few meetings; Geof Goodrum and Bob Heyer were requested to handle attendance/door prizes at them. Roger screen-shared next year's budget proposal; minor adjustments were made to newsletter printing, postage, and meeting equipment. Frank Fota explained the MeetUp app for finding meetings and /or recruiting new members.
- All reports received were approved.

Recorder: Jim Rhodes

Adjournment: 20:00